

CHAPTER 9 RESOURCES COMMITTEE

Duties and functions

34. The Resources Committee shall be responsible for monitoring the financial, budgetary, personnel and facilities affairs of THETA. It shall exercise such further powers and functions as may be entrusted or delegated to it by THETA. The Resources Committee shall be responsible to and shall report to THETA through the Executive Committee.
35. In particular, but without limiting the generality of this, the Resources Committee shall have the following specific functions:
 - 35.1 Finance and budget –
 - 35.1.1 to prepare and recommend the annual business plan and budget of THETA;
 - 35.1.2 to recommend the appointment of the independent auditor and to receive and consider the auditor's reports;
 - 35.1.3 to monitor and report on the financial operations, internal financial controls and budget performance of THETA;
 - 35.1.4 to approve THETA's insurance portfolio;
 - 35.1.5 to approve the calling and letting of tenders for items of major expenditure;
 - 35.1.6 to receive, consider and approve the financial reports of THETA; and
 - 35.2 Facilities –
 - 35.2.1 to consider and recommend plans for the provision of capital resources to facilitate achievement of THETA's objectives; and
 - 35.2.2 to monitor the progress of major capital and infrastructure works.
 - 35.3 Personnel –
 - 35.3.1 to determine policies for the effective management of human resources and to monitor their implementation;
 - 35.3.2 to monitor staffing establishment and needs;
 - 35.3.3 to approve and monitor the implementation of health, safety and welfare policies applicable to THETA's employees.
 - 35.4 Reporting –

35.4.1 to submit to the Executive Committee the audited annual accounts of THETA for incorporation in THETA's annual report; and

35.4.2 to submit, for the consideration of THETA, an annual report on its activities.

Composition

36. The Resources Committee shall consist of:

36.1 the chairperson of THETA;

36.2 the deputy chairperson of THETA;

36.3 one of the members of THETA representing organised employers and one representing organised labour elected by THETA;

36.4 **one of the members of THETA who is nominated by the Minister of Environmental Affairs and Tourism;**

36.5 **two members of THETA not representing organised employers or organised labour;**

36.6 **one** of the members of THETA who is a representative of the Department of Sport and Recreation nominated by the Minister of Sport and Recreation;

36.7 a member of each chamber, elected by the chamber;

36.8 the chief executive;

36.9 the respective deputy chief executive; and

36.10 any acting officer appointed under **Error! Reference source not found.**, for as long as he or she holds such office.

37. The chairperson and deputy chairperson of the Resources Committee shall be elected by THETA at its annual general meeting from amongst the members of the Resources Committee referred to in 76.1, 76.2 and 76.3.

38. A deputy chief executive shall be the executive officer of the Resources Committee.

Terms of office

39. The office-bearers of THETA shall hold office as members of the Resources Committee for as long as they hold the position or office referred to in 79.1 and 79.2. The members of the Resources Committee referred to in 79.3 and 79.4 shall hold office from the conclusion of the annual general meeting at which they

were elected until the conclusion of the next annual general meeting of THETA but one. The member of the Resources Committee referred to in 79.5 shall hold office from the conclusion of the annual general meeting to which his or her election by a chamber was notified until the conclusion of the next annual general meeting but one.

40. The chairperson of the Resources Committee or in his or her absence, the chairperson of THETA or such person as shall be acting in the place of the chairperson of THETA under **Error! Reference source not found.** shall preside at all meetings of the Resources Committee.