

CHAPTER 8 EXECUTIVE COMMITTEE

Duties and functions

34. The Executive Committee shall be responsible for the management of the operational affairs of THETA. It shall exercise such further powers and functions as may be entrusted or delegated to it by THETA. The Executive Committee shall be responsible to and shall report to THETA.
35. In particular, but without limiting the generality of this, the Executive Committee shall have the following specific functions:
 - 35.1 to present the annual budget, business plan, sector skills plan and quality plan for the approval of THETA;
 - 35.2 to manage and co-ordinate the activities of other standing committees and the chambers;
 - 35.3 whenever any question or issue or business arises, to determine which standing committee or chamber should deal with it;
 - 35.4 to appoint and to agree the terms of service of the chief executive of THETA, from time to time to determine the functions, rights and duties of the chief executive and to direct and supervise the chief executive in the performance of his or her duties;
 - 35.5 to appoint such *ad hoc* committees as may be required; and
 - 35.6 to seek and consider the advice of the chambers;
 - 35.7 to submit, for the consideration of THETA, an annual report on the affairs of THETA and of its own activities.
36. The Executive Committee shall have the power to refer such matters as it may deem fit to any other standing committee or to any *ad hoc* committee it may establish or to any chamber and to withdraw or vary such reference at any time.
37. The Executive Committee shall not be entitled to decide questions of general policy but shall be empowered to act on behalf of THETA in an emergency. In such event, the Executive Committee shall report its actions and the reasons for them as soon as possible to THETA.

Composition

38. The Executive Committee shall consist of:
 - 38.1 the chairperson of THETA;
 - 38.2 the deputy chairperson of THETA;

- 38.3 one of the members of THETA representing organised employers and one representing organised labour elected by THETA;
 - 38.4 one of the members of THETA who is nominated by the Minister of Environmental Affairs and Tourism;
 - 38.5 one of the members of THETA who is a representative of the Department of Sport and Recreation nominated by the Minister of Sport and Recreation;
 - 38.6 two members of THETA not representing organised employers or organised labour;
 - 38.7 a member of each chamber, elected by the chamber;
 - 38.8 the chief executive;
 - 38.9 the deputy chief executives; and
 - 38.10 any acting officer appointed under **Error! Reference source not found.**, for as long as he or she holds such office.
39. Any staff member of THETA who may be required from time to time to attend a meeting of the Executive Committee shall be entitled to speak at the invitation of the chairperson but not to vote.

Terms of office

- 40. The office-bearers of THETA shall hold office as members of the Executive Committee for as long as they hold the position or office referred to in 72.1 and 72.2. The members of the Executive Committee referred to in 72.3 and 72.4 shall hold office from the conclusion of the annual general meeting at which they were elected until the conclusion of the next annual general meeting of THETA but one. **The member of the Executive Committee referred to in 72.5 shall hold office from the conclusion of the annual general meeting to which his or her election by a chamber was notified until the conclusion of the next annual general meeting but one.**
- 41. The chairperson of THETA or such person as shall be acting in the place of the chairperson under **Error! Reference source not found.** shall preside at all meetings of the Executive Committee.
- 42. The chief executive shall be the executive officer of the Executive Committee.