

Dear Valuable Stakeholder

*Subsequent to your confirmation to attend THETA's Annual General Meeting on the 26th October 2010 to be held at Southern Sun, Grayston in Sandton.
Kindly find the Agenda attached,*

AGENDA

Programme Director: Mr Caleb Mabaso (Deputy Chairperson: THETA Board)

ITEM	SPEAKER	TIME
1. OPENING & WELCOME	DEPUTY CHAIRPERSON	10H00 - 10H05
2. ANNOUNCEMENTS	CEO	10H05 - 10H10
3. MINUTES OF PREVIOUS AGM: 22ND OCT 2009	DEPUTY CHAIRPERSON	10H10 - 10H30
3.1 <i>READING & APPROVAL THERETO</i>	ALL	
4. PRESENTATION		
4.1 <i>ANNUAL REPORT 2009/10</i>	CEO	10H30 - 10H40
4.2 <i>ANNUAL FINANCIAL STATEMENTS</i>	CFO	10H40 - 11H15
4.3 <i>ADDRESS BY CHAIRPERSON - THETA BOARD</i>	CHAIRPERSON	11H15 - 11H30
4.4 <i>ACCOUNTING AUTHORITY REPORT</i>	CHAIRPERSON	11H30 - 11H45
5. AUDITOR GENERAL'S REPORT	JOHN DAVIS	11H45 - 11H55
6. RATIFICATION OF BOTH INTERNAL & EXTERNAL AUDITORS	CHAIRPERSON	11H55 - 12H00
7. KEY NOTE ADDRESS: CHIEF DIRECTOR <i>(SETA COORDINATION)</i> <i>(DEPARTMENT OF HIGHER EDUCATION & TRAINING)</i>	ELIZABETH THOBEJANE	12H00 - 12H30
8. PRESENTATION		
8.1 <i>2011 - 2016 SECTOR SKILLS PLAN</i>	CEO	13H15 - 13H45
8.2 <i>2011 - 2014 YEAR STRATEGY</i>	CEO	13H45 - 14H00
9. ELECTION OF OFFICE BEARERS	CHAIRPERSON	
10. VOTE OF THANKS		
LUNCH & ENTERTAINMENT	LUNCH & ENTERTAINMENT	LUNCH & ENTERTAINMENT